

**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION**  
December 15, 2022

**MINUTES**

<b>I. OPENING BUSINESS</b>
----------------------------

**I.A. CALL TO ORDER – 4:00 P.M.**

1. Roll Call

Vice President Cruz called to order the organizational meeting of the Board of Education, Thursday, December 15, 2022, at 4:00 p.m. with Bridge, Monroe, Na, Shaw, and Cruz present.

Superintendent Enfield administered the oath of office to Sonja Shaw and Jonathan Monroe prior to adjourning to closed session.

Administrative Personnel

Norm Enfield, Ed.D., Superintendent

Sandra H. Chen, Associate Superintendent, Business Services

Grace Park, Ed.D., Associate Superintendent, CIIS

Lea Fellows, Assistant Superintendent, CIIS

Richard Rideout, Assistant Superintendent, Human Resources

Gregory J. Stachura, Assistant Supt., Facilities, Planning, and Operations

2. Public Comment on Closed Session Items

None.

3. Closed Session

Vice President Cruz adjourned to closed session at 4:06 p.m. regarding conference with real property negotiators; conference with legal counsel anticipated litigation-one possible case; student readmission matters; student discipline matters; public employee appointment: junior high school principal; and public employee performance evaluation: Superintendent. It was noted for the record that student readmission case 21/22-02 was corrected to read 22/23-02.

**I.B. RECONVENE TO REGULAR OPEN MEETING – 6:00 P.M.**

1. Report Closed Session Action

Vice President Cruz reconvened the organizational meeting of the Board of Education at 6:00 p.m. with Bridge, Monroe, Na, Shaw, and Cruz present.

The Board met in closed session from 4:06 p.m. to 5:41 p.m. regarding conference with real property negotiators; conference with legal counsel anticipated litigation-one possible case; student readmission matters; student discipline matters; public employee appointment: junior high school principal; and public employee performance evaluation: Superintendent. By a unanimous vote of 5-0 with Bridge, Cruz, Monroe, Na, and Shaw voting yes, the Board appointed Joseph Duarte as principal of Magnolia Junior High School effective January 4, 2023. Additionally, under anticipated litigation, the Board provided counsel with direction. No further action was taken that required public disclosure.

2. Pledge of Allegiance

Led by Maddison and Brooke Shaw.

**I.C. OATH OF OFFICE FOR BOARD MEMBERS**

Superior Court Judge Mark Petersen administered the oath of office to Sonja Shaw and Jonathan Monroe.

**I.D. PRESENTATION**

1. Boys Republic: Della Robbia Wreath

Presented by Principal Carl Hampton and Boys Republic students.

**I.E. ORGANIZATION OF BOARD**

**Election of Officers/Representatives**

1. President

Andrew Cruz nominated Sonja Shaw as president. There were no other nominations, and Sonja Shaw was elected president.

2. Vice President

President Shaw nominated James Na – Mr. Na declined and nominated Jonathan Monroe as vice president. There were no other nominations, and Jonathan Monroe was elected as vice president.

3. Clerk

James Na nominated Andrew Cruz as clerk. There were no other nominations, and Andrew Cruz was elected as clerk.

**Appointment of Superintendent as Secretary to the Board**

Moved (Na) seconded (Monroe) carried unanimously (5-0) to appoint Superintendent Enfield as Secretary to the Board.

4. Liaison–City of Chino  
Sonja Shaw volunteered to serve as Board liaison to the city of Chino. There were no other volunteers or nominations, and Sonja Shaw was elected.
5. Liaison–City of Chino Hills  
Jonathan Monroe volunteered to serve as Board liaison to the city of Chino Hills. There were no other volunteers or nominations, and Jonathan Monroe was elected.
6. Liaison–City of Ontario  
Andrew Cruz volunteered to serve as Board liaison to the city of Ontario. There were no other volunteers or nominations, and Andrew Cruz was elected.
7. Liaison–Chino Valley Independent Fire District  
Jonathan Monroe volunteered to serve as Board liaison to the Chino Valley Independent Fire District. There were no other volunteers or nominations, and Jonathan Monroe was elected.
8. Representative–County Committee on School District Organization  
Andrew Cruz volunteered to serve as Board representative to the County Committee on School District Organization. There were no other volunteers or nominations, and Andrew Cruz was elected.
9. Representative–Chino Hills Parks and Recreation Commission  
Don Bridge volunteered to serve as Board representative to the Chino Hills Park and Recreation Commission. There were no other volunteers or nominations, and Don Bridge was elected.
10. Two Representatives–Joint Meeting with the City of Chino  
James Na and Andrew Cruz volunteered to serve as Board representatives to the Joint Meeting with the city of Chino. There were no other volunteers or nominations, and James Na and Andrew Cruz were elected.
11. Two Representatives–Joint Meeting with the City of Chino Hills  
James Na and Andrew Cruz volunteered to serve as Board representatives to the Joint Meeting with the city of Chino Hills. There were no other volunteers or nominations, and James Na and Andrew Cruz were elected.
12. Representative-Chino Valley Chamber of Commerce  
Don Bridge volunteered to serve as Board representative to the Chino Valley Chamber of Commerce. There were no other volunteers or nominations, and Don Bridge was elected.

13. Representative and Alternate-Baldy View Regional Occupational Program Commission for a Term to Expire in December 2023

James Na nominated Sonja Shaw and Don Bridge to serve as Board representative and alternate to the Baldy View Regional Occupational Program. There were no other volunteers or nominations, and Sonja Shaw was elected as representative, and Don Bridge as alternate.

**I.F. BREAK FOR RECEPTION**

The Board recessed at 6:30 p.m. for a reception, and reconvened at 7:00 p.m.

**I.G. COMMENTS FROM STUDENT REPRESENTATIVE**

Student representative Maya King was absent.

**I.H. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

Jonathan Gabriel, CSEA, thanked all Board members for stepping up and serving.

Molly Large, CHAMP, welcomed new Board members Shaw and Monroe; congratulated Josh Reger assistant principal at EJ Marshall ES for being recognized as co-administrator of the year by ACSA Region 12; recognized the Chino Valley Fire Foundation for sponsoring the annual Make a Child Smile program; thanked CHAMP membership for their support in the gift card drive to benefit the Hope Center; spoke about recent school activities; and closed by expressing gratitude to students, families, and community.

**I.I. COMMENTS FROM THE AUDIENCE ON ITEMS NOT ON THE AGENDA**

The following individuals addressed the Board: Leila Maleki to acknowledge and thank staff for helping students; Art Bennett to congratulate newly elected Board members Shaw and Monroe, announced the city of Chino Hills reorganization and Boat Parade; Curtis Burton to introduced himself at the liaison from the city of Chino and congratulate newly elected Board members Shaw and Monroe; Michael Apolinar, Oscar Avila, Misty, Chris Shaw, to congratulate newly elected Board members Shaw and Monroe; Jeff Morabito, principal of Sycamore Academy, to introduce himself; Rita Loof regarding special education concerns related to West End SELPA; Monica Thomas regarding school bus pickups being late daily adversely affecting her child's education; and Greg Abdouch to congratulate newly elected Board members Shaw and Monroe.

**I.J. CHANGES AND DELETIONS**

The following change was read into the record: Item III.D.2., Agreements for Contractor/Consultant Service, was yellow sheeted to include a new contract.

<b>II. ACTION</b>
-------------------

**II.A. ADMINISTRATION**

**II.A.1. 2023/2024 Board Meeting Calendar**

Moved (Na) seconded (Cruz) carried unanimously (5-0) to approve the 2023/2024 Board meeting calendar.

**II.A.2. Nominations for California School Boards Association Delegate Assembly**

This item failed for lack of a motion.

**II.B. BUSINESS SERVICES**

**II.B.1. 2022/2023 First Interim Financial Report**

Moved (Na) seconded (Cruz) carried unanimously (5-0) to approve the 2022/2023 First Interim Financial Report, and authorize the President of the Board of Education and the Superintendent to sign the positive Certification of Financial Condition for the current and two subsequent fiscal years.

**II.C. FACILITIES, PLANNING, AND OPERATIONS**

**II.C.1. Public Hearing to Receive Community Input on the Naming of Preserve School #2**

President Shaw opened the public hearing at 7:34 p.m. regarding community input on the naming of Preserve School #2. There were no speakers, and the hearing was closed at 7:34 p.m.

**II.D. HUMAN RESOURCES**

**II.D.1. Public Notice and Hearing Regarding the Associated Chino Teachers Initial Bargaining Proposal to the Chino Valley Unified School District for a Reopener Collective Bargaining Agreement Effective July 1, 2023**

President Shaw opened the public hearing at 7:34 p.m. regarding the Associated Chino Teachers initial bargaining proposal to the Chino Valley Unified School District for a reopener Collective Bargaining Agreement effective July 1, 2023. There were no speakers, and the hearing was closed at 7:35 p.m.

<b>III. CONSENT</b>
---------------------

Oscar Avila addressed the Board on Item III.B.2. Moved (Na) seconded (Cruz) carried unanimously (5-0) to approve the consent items, as amended.

**III.A. ADMINISTRATION****III.A.1. Minutes of the Regular Meeting of November 17, 2022**

Approved the minutes of the regular meeting of November 17, 2022.

**III.B. BUSINESS SERVICES****III.B.1. Warrant Register**

Approved/ratified the warrant register.

**III.B.2. Fundraising Activities**

Approved/ratified the fundraising activities.

**III.B.3. Donations**

Accepted the donations.

**III.B.4. Legal Services**

Approved payment for legal services to the law offices of Atkinson, Andelson, Loya, Ruud & Romo; and Margaret A. Chidester & Associates.

**III.C. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT****III.C.1. Student Readmission Cases 22/23-02, 21/22-04, 21/22-16, 21/22-20, 21/22-41, 21/22-49, and 21/22-53**

Approved student readmission cases 22/23-02, 21/22-04, 21/22-16, 21/22-20, 21/22-41, 21/22-49, and 21/22-53, as amended.

**III.C.2. Student Expulsion Cases 22/23-17, 22/23-22, and 22/23-26**

Approved student expulsion cases 22/23-17, 22/23-22, and 22/23-26.

**III.C.3. School-Sponsored Trips**

Approved/ratified the following school-sponsored trips for: Wickman ES, Ayala HS, Chino HS, and Chino Hills HS.

**III.C.4. Adoption of the Master Plan for Multilingual Programs 2022/2023**

Adopted the Master Plan for Multilingual Programs 2022/2023.

- III.C.5. Memorandum of Understanding for a Joint Powers Authority or a County Office of Education for Participation in the Career Technical Education Incentive grant and K12 Strong Workforce Program Grant**  
Approved the Memorandum of Understanding for a Joint Powers Authority or a County Office of Education for participation in the Career Technical Education Incentive Grant and K12 Strong Workforce Program Grant.
- III.C.6. Revision of Board Policy 5111 Students—Admission**  
Approved the revision of Board Policy 5111 Students—Admission.
- III.D. FACILITIES, PLANNING, AND OPERATIONS**
- III.D.1. Purchase Order Register**  
Approved/ratified the purchase order register.
- III.D.2. Agreements for Contractor/Consultant Services**  
Approved/ratified the Agreements for Contractor/Consultant Services, as amended.
- III.D.3. Resolution 2022/2023-23, 2022/2023-24, and 2022/2023-25, Authorization to Utilize Piggyback Contracts**  
Adopted Resolution 2022/2023-23, 2022/2023-24, and 2022/2023-25, Authorization to Utilize Piggyback Contracts.
- III.D.4. Notice of Completion for CUPCCAA Projects**  
Approved the Notice of Completion for CUPCCAA Projects.
- III.D.5. Award of CUPCCAA Bid No. 22-23-17I, District-Wide NFPA 72 Fire Alarm Testing**  
Awarded CUPCCAA Bid No. 22-23-17I, District-Wide NFPA72 Fire Alarm Testing to Tim & Alarm Systems.
- III.D.6. Award of Bid No. 22-23-12F, District-Wide Emergency Supply Replacement**  
Awarded Bid No. 22-23-12F, District-Wide Emergency Supply Replacement to More Prepared, LLC.
- III.D.7. Award of Bid No. 22-23-18F, New District Office Generator Installation**  
Awarded Bid No. 22-23-18F, New District Office Generator Installation to Mel Smith Electric.
- III.D.8. Award of Bid No. 22-23-19F, Ayala HS, Chino Hills HS, and Don Lugo HS Baseball Scoreboard Replacement Project**  
Awarded Bid No. 22-23-19F, Ayala HS, Chino Hills HS, and Don Lugo HS Baseball Scoreboard Replacement Project to Tricore Enterprises, Inc.

**III.D.9. Award of Bid No. 22-23-20F, Ayala HS, Chino HS, Chino Hills HS, and Don Lugo HS Football Scoreboard Replacement Project**

Awarded Bid No. 22-23-20F, Ayala HS, Chino HS, Chino Hills HS, and Don Lugo HS Football Scoreboard Replacement Project to Tricore Enterprises, Inc.

**III.D.10. Rejection of Bid No. 22-23-21, Transportation Department Vehicles**

Rejected the bid received for Bid No. 22-23-21, Transportation Department Vehicles and authorize staff to re-bid the project.

**III.D.11. Request for Proposals No. 22-23-15, New District Office Furniture and Equipment**

Awarded RFP No. 22-23-15, New District Office Furniture and Equipment to Culver Newlin.

**III.E. HUMAN RESOURCES**

**III.E.1. Certificated/Classified Personnel Items**

Approved/ratified the certificated/classified personnel items.

**III.E.2. Student Teaching Agreements with Kansas State University and Western Governors University**

Approved the student teaching agreements with Kansas State University and Western Governors University.

**III.E.3. Student Fieldwork Agreement with Loma Linda University**

Approved the student fieldwork agreement with Loma Linda University.

**III.E.4. Student Internship Agreement with Loyola Marymount University**

Approved the student internship agreement with Loyola Marymount University.

<b>IV. INFORMATION</b>
------------------------

**IV.A. ADMINISTRATION**

**IV.A.1. Revision of Bylaws of the Board 9100—Organization**

Received for information the revision of Bylaws of the Board 9100—Organization.

**IV.B. CURRICULUM, INSTRUCTION, INNOVATION, AND SUPPORT**

**IV.B.1. San Bernardino County Superintendent of Schools Williams Settlement Fiscal Year 2021/2022 Annual Report**

Received for information the San Bernardino County Superintendent of Schools Williams Settlement Fiscal Year 2021/2022 Annual Report.



**IV.B.2. Revision of Board Policy 6143 Instruction—Courses of Study**

Received for information the revision of Board Policy 6143 Instruction—Courses of Study.

**IV.B.3. Revision of Board Policy 6146.1 Instruction—High school Graduation Requirements**

Received for information the revision of Board Policy 6146.1 Instruction—High School Graduation Requirements.

**IV.C. FACILITIES, PLANNING, AND OPERATIONS**

**IV.C.1. Revision of Board Policy 3430 Business and Noninstructional Operations—District Investments**

Received for information the revision of Board Policy 3430 Business and Noninstructional Operations—District Investments.

<b>V. COMMUNICATIONS</b>
--------------------------

**BOARD MEMBERS AND SUPERINTENDENT**

James Na thanked family members and friends for attending the evening’s Board meeting; said all their hard work and involvement resulted in a victory; thanked parents for standing up for children; spoke about the passing of Don Lugo HS football coach Greg Gano; said that an attendee requested that breaks be at the end of meetings so that the public has an opportunity to address the Board earlier; and wished everyone a merry Christmas.

Don Bridge welcomed new Board members Mrs. Shaw and Mr. Monroe and congratulated them on their election as well as their election as president and vice president; said he attended the CSBA Annual Education Conference where Ayala HS teacher Michael Collins received the Golden Bell Award; congratulated Townsend JHS teacher Jodie Noblett for her recognition as a California League of Educators Educator of the Year finalist; said school bands have been busy in competition; said he attended the Don Lugo HS versus Ayala HS boys basketball game; attended the Make a Child Smile Program; spoke about the passing of former football coach Greg Gano; gave a reminder that second semester begins after the winter break; and wished everyone a wonderful holiday season.

Andrew Cruz congratulated Mrs. Shaw and Mr. Monroe on their election; and spoke about Coach Gano’s kindness.


Jonathan Monroe spoke about the person Coach Gano was; said Chino Hills HS band took first place and swept every category and they were performing collegiate level material; and thanked his wife for her support in his run for the school Board.

Superintendent Enfield congratulated Mrs. Shaw and Mr. Monroe for being elected to the Board and elected as president and vice president, respectively; announced a January 14 Board governance session; and wished everyone a merry Christmas and happy holiday and new year.

President Shaw thanked the community for sticking together through everything; thanked her family, kids, and husband for supporting her; said the Board stood united at the CSBA conference; said she was grateful to Boys Republic for what they do; said the Make a Child Smile event was heartwarming; said she attended a Chamber of Commerce luncheon where Chino Valley students took part in the Pitch competition; and acknowledged the contributions made by Coach Gano.

**VI. ADJOURNMENT**

President Shaw adjourned the organizational meeting of the Board of Education in memory of Don Lugo HS coach Greg Gano at 8:01 p.m.

  
\_\_\_\_\_  
Sonja Shaw, President

  
\_\_\_\_\_  
Andrew Cruz, Clerk

Recorded by: Patricia Kaylor, Administrative Secretary, Board of Education